

Position: AAHM Social Media Coordinator

Term length: 2 years

Commitment: 6-8 hours/month

Type: Paid position

Position Overview

The American Association for the History of Medicine (AAHM) seeks to hire **two** paid Social Media Coordinators for a one year term, renewable for a second year and potentially beyond.

The Social Media Coordinators will work collaboratively with the AAHM Executive Director, Social Media Advisory Board, and members of Council to build a social media and web presence for the organization. Coordinators will be responsible for the day-to-day management of the AAHM's social media accounts and will contribute to the development and implementation of a broader, strategic approach to digital engagement across platforms.

Qualifications

We seek candidates with experience in the following areas:

- Digital and social media content creation
- Non-profit or public history experience
- Experience within the field of the history of medicine and academia, broadly defined, including secondary and/or higher education

Key Responsibilities

- Day-to-day management of AAHM social media accounts, including regular posting of approved content (announcements, opportunities, and information relevant to AAHM members and wider field)
- Developing content in consultation with the AAHM Executive Director
- Contributing to longer-term social media strategies to support engagement and reach
- Participate in quarterly meetings with the Social Media Committee and more frequent meetings with the Executive Director

Compensation

- \$1,500 per year
- Free AAHM membership
- Free registration for the AAHM annual meeting

Ready to apply? [Complete the application form linked here](#) and upload a 2 page C.V. at the end of the form.